



Office Order

In terms of Sections 5(1) and 19(1) of the Right to Information Act, 2005 and in supersession of all earlier orders issued on the subject in respect of IVRI, the following officers of Indian Veterinary Research Institute have been designated as Central Public Information Officers(CPIO) and their Appellate Authorities(FAs) in respect of the specific subject matters/divisions/sections mentioned against their names :-

Sl. No.	Subject Matter /Division/Section	Designation of the CPIO/ Telephone No.	Name of the Officer Occupying the post on date	Designation of the Appellate Authority /Telephone No.	Name of the Officer Occupying the post on date
1.	All Establishment matters pertaining to Group 'A' & 'B' employees	AAO (E.I) 0581-2310381	Sh. Naseer Ahmad	SAO(U-I) 09557229653	Sh. Pankaj Kumar
2.	All Establishment matters pertaining to Group 'B'(Non Gazetted ) and Group 'C' employees	AAO (E.II) 0581-2310281	Sh. Sarwar Ali	SAO(U-I) 09557229653	Sh. Pankaj Kumar
3.	All Establishment matters pertaining to Skilled Support Staff	AAO (E.III) 07599153008	Sh. B.S.Rana	SAO(U-I) 09557229653	Sh. Pankaj Kumar
4.	All matters pertaining to contract of the Institute	AAO (Contract) 09412738155	Sh. J.D.Suntha	SAO(U-I) 09557229653	Sh. Pankaj Kumar
5.	All matters pertaining to maintenance/ construction work of the Institute and Estate matters	AAO (G&E) 09456470203	Sh. A.K.Joshi	SAO(U-III) 07897241111	Sh. Firoz Khan
6.	All matters pertaining to Planning & Monitoring Section of the Institute.	AAO (PIMS) 0581-2300309	Sh. Chandra Prakash	SAO(U-I) 09557229653	Sh. Pankaj Kumar
7.	All matters pertaining to APARs of the employees of the Institute	AAO (CRCel) 0581-2310381	Sh. Naseer Ahmad	SAO(U-I) 09557229653	Sh. Pankaj Kumar
8.	All matters pertaining to RTI & Court cases of the Institute	AAO (RTI & Legal Cell) 0581-2300309	Sh. Chandra Prakash	SAO(U-III)	Sh. Firoz Khan
9.	Engineering Section, Human Hospital, Communication Section, NLVS, Hindi Cell, FM&P Section, Farm Section, ARIS cell and other Section at Izatnagar Campus for which no CPIO has been appointed.	AAO (RTI & Legal Cell) 0581-2300309	Sh. Chandra Prakash	SAO(U-III) 07897241111	Sh. Firoz Khan
10.	All matters pertaining to contingency advances/imprest and cash related issues etc.	AAO (Cash) 09410579881	Sh. M.S.Lawal	SAO(U-II) 08909444365	Sh. Ashok Ghosh
11.	All matters pertaining to Record Dispatch	AAO (Record) 09568281415	Sh. M.C.Sinha	SAO(U-II) 08909444365	Sh. Ashok Ghosh
12.	All matters pertaining to Recruitment/Promotion/Assessment in r/o Group 'B' and Group 'C' employees	AAO (MRDP) 9453226033	Sh. Karunesh Shukla	SAO(U-II) 08909444365	Sh. Ashok Ghosh
13.	All matters pertaining to Institute Vehicles, etc	AAO (Vehicle poll) 9457541312	Sh. S.N.Singh	SAO(U-III) 07897241111	Sh. Firoz Khan
14.	All matters pertaining to Purchase for the Institute	AAO (Purchase) 0581-2310392	Sh. D.K.Sapra	SAO(U-III) 07897241111	Sh. Firoz Khan
15.	All matters pertaining to store of the Institute	AAO(Store) 9457320039	Sh. M.K.Saxena	SAO(U-III) 07897241111	Sh. Firoz Khan

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16.	All matters pertaining to pay & bills etc of the Scientists/Officers of the Institute	AAO (OPR) 09411324243	Sh. P.S.Jeena	SAO(U-II) 08909444365	Sh. Ashok Ghosh
17.	All matters pertaining to pay & bills in respect of Class-III employees etc	AAO (C&B-I) 0581-2310281	Sh. Sarwar Ali	SAO(U-II) 08909444365	Sh. Ashok Ghosh
18.	All matters pertaining to pay & bills in respect of Skill supporting staff	AAO (C&B-II) 9457541312	Sh. S.N.Singh	SAO(U-II) 08909444365	Sh. Ashok Ghosh
19.	All matters pertaining to Security of the Institute	(Security Officer) 0581-231874	Sh. Sanjay	SAO(U-II) 08909444365	Sh. Ashok Ghosh
20.	All matters pertaining to Deemed University	Registrar 0581-2300780	Sh. Pankaj Kumar	Joint Director(Acad.)	Dr. A.K.Tiwari
21.	All matters pertaining to Scientific and research activities	Incharge, PME Cell 09897309914	Dr. G.Sai Kumar	Joint Director (Research) 0581-2300361	Dr. B.P.Mishra
22.	All matters pertaining to Hostels of the Institute	AAO 09258272152	Sh. Lal Bahadur Gujar	Master of Halls 09897806926	Dr. K.P.Singh, Master of Halls
23.	All matters pertaining to main cash book/ authorization of Pension , Medical bills in respect of officers & contingency etc.	F&AO 0581-2301041	Sh. G.D.Amola	Comptroller 09811167336	Sh. Radhey Sham
24.	All matters pertaining to budget/ payment of TA / DA, Salary in respect of other than officers/ medical bills, etc. of Institute and pension etc.	F&AO 0581-2301041	Sh. Ravindra Kumar	Comptroller 09811167336	Sh. Radhey Sham
25.	All matters pertaining to IVRI, Palampur	Sr. Scientist 01894-230526	Dr. Birbal Singh	Pri. Scientist & I/c 01894-230526	Dr. R.Bhar
26.	All matters pertaining to IVRI, Mukteswar	AAO 05942-286052	Sh. D.S.Negi	Station I/c 05942-286559	Dr. A.B.Pandey
27.	All matters pertaining to IVRI, Bangalore.	AAO 080-23417895	Smt. B. Dakshyani,	Joint Director 080-23412835	Dr. Aniket Sanyal
28.	All matters pertaining to IVRI, Kolkata	Pr.Sci. 09433301653	Dr. U.K. Bandyopadhyay	Station I/c 033-25582965	Dr. Subhashish Bandyopadhyay
29.	All matters pertaining Extension Education/KVK/ATIC & Joint Director (EE)	Head Division of Extension Education 0581-2302391	Dr. Mahesh Chandra	Joint Director of Extension Education 0581-2310259	Dr. A.K.Garg

In the event of any of the said C.P.I.O. and Appellate Authority either on leave or on tour, the Officiating Officer in his place will act as C.P.I.O. and Appellate Authority as the case may be.

This issues with the Approval of the Competent Authority.

  
 Firoz Khan  
 Sr. Administrative Officer

**DISTRIBUTION:-**

1. The Deputy Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi for information.
2. All concerned CPIO & Appellate Authorities of IVRI, Izatnagar/Mukteswar/Palampur/ Kolkata/Bangalore.
3. All JDs/HDs/Section Incharges, IVRI, Izatnagar/ Station Incharges IVRI, Mukteswar/Palampur/ Kolkata/ Bangalore.
4. The Comptroller, IVRI, Izatnagar.
5. All Sr. Admn. Officer ( Unit-I / II / III ), IVRI, Izatnagar.
6. All Finance & Accounts Officer, IVRI, Izatnagar.
7. All Asstt. Admn. Officers/Asstt.Finance & Accounts Officer, IVRI, Izatnagar.
8. Incharge ARIS Cell, IVRI, Izatnagar for placing at the website of IVRI, Izatnagar.
9. PS to Director, IVRI Izatnagar.
10. All Members of IJSC, IVRI, Izatnagar.
11. All the Notice Boards of IVRI, Izatnagar.
12. All ICAR Institutes.
13. Guard file.