

**ACADEMIC SECTION
INDIAN VETERINARY RESEARCH INSTITUTE
DEEMED UNIVERSITY
IZATNAGAR – 243 122 (U.P.).**

APPLICATION FOR TEMPORARY DROPPING

(Application should be submitted at-least 15 days in advance)

1. Name of student (in BLOCK letters):
2. Roll Number
3. Degree programme and discipline:
4. Date of enrolment/admission:
5. Date of Preliminary Viva Voce:
6. Date of Submission of ORW:
7. Details of scholarship/fellowship held:
8. Reasons for temporary dropping. If joining a job, give full address of employer along-with copy of appointment Order:
9. In case of employment, whether the application was routed through the University. If not, whether any intimation was given to **University Office** for sending application to the Selection Board/Commission etc. (This is mandatory for all the students):
 - (a) Date from which the permission of Temporary Dropping is sought.
10. (b) Probable period required for Temporary Dropping
Details of Academic Programme completed so far:
 - (a) No. of course credits in Major and Minor(s) (including core courses & Seminar etc. with clear break-up) (enclosed copy of each Grade Card):
 - (b) Preliminary Examination (in case of Ph. D. students only):
 - (c) Research credits:
11. (d) ORW approved or not:

Details of work left to be completed on re-joining the programme and the probable time required for completion:
 - (A)
 - (B)
 - (C)
12. List of No Dues Certificate:
 1. Advisor
 2. HD concerned
 3. Hostel Vacation Certificate
 4. NLVS
 5. I. Card

Dated:

Signature of student: _____

P.T.O.

TERMS AND CONDITIONS FOR TEMPORARY DROPPING

1. He/She will pay prescribed fee as per rule 7.11 (c) as per schedule mentioned during the registration dates in each semester, for reckoning the period of absence, failing which their names will liable to be struck off on the rolls and they will be required to refund all the fellowship/scholarship etc. immediately.
2. He/She will vacate the Hostel and submit the hostel vacation report before leaving the Institute.
3. He/She will complete all the degree requirements (including submission of thesis and viva-voce examination) within the maximum permissible period (maximum period – five years for M.V.Sc and seven years for Ph. D students from the date of admission) and beyond that no further extension of time will be sought.
4. He/She will submit no dues certificate from all concerned viz. NLVS, Guide, H.D., etc. before leaving the Institute as mentioned in the above column-12 of TD proforma.
5. He/She will have to fulfil the minimum residential requirement.
6. He/She will have to fulfil the requirement of minimum gap (six months for MVSc. and one year for PhD student) for submission of thesis from the date of submission of ORW.
7. He/She will intimate the date of joining to this university through his/her department as soon as he/she joins the job.
8. He/She will not seek any extension of temporary dropping beyond permissible period.
9. He/She will submit the joining report to the University immediately on re-joining the course after temporary dropping and taking permission from his department where he is serving along-with **a copy of the Relieving Certificate from the Department.**
10. During the period of Temporary Dropping, SRF/JRF/Institute Scholarship etc. will be governed as per ICAR/Institute etc. norms as applicable from time to time. No ICAR SRF/JRF/Institute Scholarship will be paid to him/her for the period of Temporary Dropping even if he/she joins within the sanctioned period of ICAR SRF/JRF Institute Scholarship.
11. During the period of Temporary Dropping/completion of thesis work, the University will carry no responsibility in case any of the Advisor/Member of Student's Advisory Committee retires/leaves the Institute for any reason.
12. He/She will not change the Department/Employment without prior permission of the competent authority of this Deemed University.
13. The student proceeding on Temporary Dropping after starting the thesis research and if he/she remains away for more than three semesters, his /her Advisor and Advisory Committee may be changed on the recommendations of the concerned Board of Studies. Consequently, the topic of research may also be changed.
14. The Research Credits offered by him/her during the semester will not be counted towards completion of his/her research credit requirements if he/she proceeds on Temporary Dropping in between a semester, before completion of 15 weeks after his/her registration.

UNDERTAKING

I hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief and nothing has been concealed/distorted. I have carefully gone through the above mentioned terms and conditions of Temporary Dropping and I shall abide with the same and also other University rules and regulations as in-force from time to time. If at any stage I am found to have concealed/distorted any material information or not abiding with these rules, I shall have no objection if my name is struck off from the rolls of the University.

Dated:

Signature of Student

RECOMMENDATIONS/COMMENTS OF THE

1. Guide / Chairman, Student's Advisory Committee

Signature:

Date:

2. Head of Division:

Signature:

Date: