



**INDIAN VETERINARY RESEARCH INSTITUTE  
(DEEMED UNIVERSITY)  
IZATNAGAR (UP)-243 122 (INDIA)**



No. F. 5-5/2010-Acad.

Dated :the May, 2010

**Dear Alumnus,**

You will be glad to know that “**VII-Convocation**” of Indian Veterinary Research Institute for conferring the degrees of Doctor of Philosophy (Ph.D.) / Master of Veterinary Science (M.V.Sc.) on the candidates declared eligible for these degrees (between **01.9.2006** to **31.8.2009**), is scheduled to be held on **04<sup>th</sup> June, 2010 (Friday)** at 11.00 A.M., **Shri Sharad Pawar Ji**, Hon’ble Minister of Agriculture & Consumer Affairs, Food and Public Distribution, Government of India will be the Chief Guest of the programme.

You are, therefore, requested to intimate your willingness for attending the convocation in the proforma (enclosed) for the purpose by **20<sup>th</sup> May, 2010**, positively.

Candidates wishing to take their degree in **person** will have to appear in the prescribed dress (Gowns & Hood). For the convenience of such candidates, arrangements are being made to supply the costume on normal charges. The charges and the security money (refundable) for the (Gowns & Hood) will have to be deposited by the candidate on **3<sup>rd</sup> June, 2010**.

A **rehearsal** will be held on **3<sup>rd</sup> June, 2010 at 3.00 P.M.** in the **Convocation Pandal**. Therefore, it will be obligatory for every candidate who would be receiving the degree at the Convocation in person, to be present at the rehearsal, failing which he/she would not be admitted to the Convocation.

A copy of the **instructions** to those who desire to receive their degree certificate in **person** is enclosed for information and compliance. The general invitation letter alongwith a list of scholars who have to be awarded degrees alongwith instructions and application form for degree certificates are available on IVRI website:-[www.ivri.nic.in](http://www.ivri.nic.in) which can be consulted and down loaded for necessary action.

The fee for sending the degree certificate in absentia is **Rs.600/-**. Hence, in case, you are not in a position to attend the Convocation on **04<sup>th</sup> June, 2010** please remit a sum of Rs.500/- (Rs.100/- already paid at the time of issue of P.D.C.) through demand draft in favour of “**ICAR, Unit I.V.R.I.**” payable at the State Bank of India, C.A.R.I. Branch, Bareilly (Code No.7027) so that the degree certificate may be sent to you by post.

Thanking you and with all good wishes.

Encl: as above.

**REGISTRAR**

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Tele. 0581-2301375, 2302179 (O) Telefax: 2302179 (O) E.mail: [registrar@ivri.up.nic.in](mailto:registrar@ivri.up.nic.in)

**Instructions for candidates taking their degree in person in the  
VII-Convocation to be held on 4<sup>th</sup> June, 2010**

As the Convocation is a solemn occasion which ought to be conducted with a fullest sense of **discipline, dignity & decorum**, every candidate receiving degree should maintain the due solemnity throughout the ceremony. The following instructions may please be noted :-

1. **Registration of candidates** would take place in the **University office** on **3<sup>rd</sup> June, 2010** from **10.00 a.m. to 3.00 p.m.** The prescribed costumes will be delivered to the candidates on payment of nominal charges / security money, who have so indicated along with registration. **No registration would be accepted or costume issued after 3.00 p.m. on 3<sup>rd</sup> June, 2010.**
2. Full dress rehearsal will be held on **3<sup>rd</sup> June, 2010 at 3.00 p.m.** in the Convocation Pandal beside the University Academic-cum- Administrative Block. It is obligatory for every candidate who would be receiving the degree at the Convocation to be present in person at the rehearsal, failing which he/she will not be admitted to the Convocation function.
3. **A group photo** would be taken after the rehearsal at the University lawns.
4. The Convocation will be held on **04<sup>th</sup> June, 2010 at 11.00 a.m.** All the candidates, receiving the degrees in the Convocation will occupy their seats at least one hour prior to the scheduled time. Candidates coming late will not be permitted entry into the Pandal.
5. (a) Each candidate taking degree in person has to appear in the prescribed costumes (Gown & Hood with cap). All are required to pay due regard to formality and uniformity in their dress.  
(b) Ladies students should appear in Sarees. Male students should appear in formal dress i.e. shirt & trousers.
6. As the procession enters the Pandal to the accompaniment of the Music band, all present will rise and remain standing until members of the Procession have taken their seats.
7. After the instruction of the Dean-cum-Joint Director (Academic), the Faculty Head of the discipline concerned will read out the names of the candidates of a discipline the candidates belonging to that discipline then will remain standing, till the Director admits them, to the degree.
8. After the Faculty Head has admitted the candidates to the respective degree, the candidates then shall bow in acknowledgement and thereafter turning right walk to the dais one by one from the left side of the dais to receive the degree from the Chief Guest. The candidates will then climb down the dais from the other side and walk into the corridor in the East side of the Pandal and stand in the corridor in the West side of the Pandal till the last candidate in the particular row leaves to receive the degree. Thereafter, all the candidates belonging to that row will resume their seats.
9. After the Director declares the Convocation closed, all present in the Pandal will remain standing till the National Anthem is sung and the Procession leaves the Pandal.

**REGISTRAR**

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**APPLICATION FOR DEGREE CERTIFICATE**

**M.V.Sc. / Ph.D.**  
Roll No.....  
Discipline:.....

1. Name in full :
  - (a) In English (in BLOCK letters) -----  
as given in his/her Matriculation  
degree certificate
  - (b) Name (in Hindi version) -----
  
2. Father's Name :
  - (a) In English -----
  - (b) In Hindi -----
  
3. Whether the degree is sought  
to be taken In Person / Absentia Please tick mark ( ✓ ) in the Box  
  
In Person  In Absentia
  
4. Full particulars of student at  
IVRI (Deemed University)
  - (a) Name of degree completed : -----
  - (b) Major subject in which degree completed-----
  - (c) Date of admission -----
  - (d) Date of final viva-voce -----
  
5. Address (In CLEAR BLOCK letters) : -----
  - (a) Address for correspondence, -----  
telephone No., if any : -----
  - (b) If the Degree is sought to be taken  
in absentia the address to which it-----  
should be posted : -----
  - (c) Permanent home address : -----  
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6. Bank Draft No., date, issuing Branch and -----  
the amount of the Draft / Fee Receipt No.-----  
(in case of Absentia)

Dated:     /     /2010

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( Signature of the student )