



File no. 1-7/2018-19/IJSC Ele.-R.O.

Dated : 09.11.2018

CIRCULAR

As per the joint council scheme of the Indian Council of Agricultural of Research (ICAR), there shall be a joint council in each institute of the ICAR called "Institute Joint Council". The Institute Joint Council will consist of an 'Official Side' and 'Staff Side'. As per rule of ICAR - Joint Council Plan, the members of the staff side will be elected directly on the principle of proportional representation by employees of the category which member represent. As per the Office Order vide number F. 1-1/2015-IJSC dated 12.01.2015, the IJSC was constituted w.e.f. 11.01.2016 for the next three years which is in compliance of the para-14 of the Joint Staff Council Scheme and going to be completed on 10.01.2019. Therefore four members in each category i.e. administrative, technical, skill support staff (SSS) are to be elected for this institute for the term year 2019-22.

In compliance of above, the Hon'ble Director has been pleased to appoint Firoz Khan, Senior Administrative Officer, ICAR-IVRI, as Returning Officer (R.O.) for conducting the forthcoming election and the Office Order in this regard has been issued vide 1-9/2018-IJSC dated 27.09.2018.

Accordingly, the schedule of conduct of the election is as follows:-

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| (i) Receipt of duly completed Nomination documents in all respect | - | 5 th December 2018 by 03:30 P.M. |
| (ii) Scrutiny of Nomination documents as received | - | 6 th December 2018 by 03:30 P.M. |
| (iii) Withdrawal of Nomination | - | 7 th December 2018 by 03:00 P.M. |
| (iv) Declaration of valid nominations in each category for election | - | 7 th December 2018 by 04:30 P.M. |

The schedule as indicated above may be strictly followed and documents related to election process received beyond stipulated date and time as mentioned above shall not be entertained under any circumstances.


(Firoz Khan)

Returning Officer &
Senior Administrative Officer
ICAR-IVRI
Izatnagar, Bareilly-243122

Distribution:-

1. All concerned official and officers.
2. PS to Director, IVRI.
3. I/c IVRI, Bangalore, Mukteshwar, Kolkata and Palampur for information and necessary action.
4. Shri Pankaj Kumar (SAO)-with the request to kindly send the duly signed and stamped voters list on each page of each category separately of all the campuses and regional stations of IVRI at the earliest.
5. AAO, contract & Purchase sections IVRI, Izatnagar- with the request to kindly make available the vote boxes stationery and other items required time to time for arranging the election.
6. I/c ARIS cell, ICAR-IVRI, Izatnagar- with the request to kindly upload this circular for wide publicity among the employees of the Institute.
7. Hindi Version of the above circular will follow.