

**ICAR – INDIAN VETERINARY RESEARCH INSTITUTE
DEEMED UNIVERSITY
IZATNAGAR – 243 122**

No.F.7-3/2015-B&C

Dated : 4/3/ Feb., 2017

NOTIFICATION

As per the decision of the Academic Council and recommendation of Standing Committee on Course Curricula, Academic Affairs and Equivalence of Degree/Courses held on 22.9.16 to start the internal preliminary examination from 1.8.17, the approval of the Competent Authority is hereby conveyed for information, circulation among the faculty and the students as detailed given hereunder :-

- a) A Ph.D. student has to pass the preliminary examination, as a pre-requisite, for becoming a candidate for the degree. The preliminary examination is meant to test the students' knowledge with comprehension in the concerned discipline. The preliminary examination shall be held only after the student has successfully completed the major portion (75% at least) of the course work with a minimum OGPA of 7.0 out of 10.00.
- b) After examining student's record by the Controller of Examination on the basis of Semester examination report cards (I year), permission of the Joint Director (Academic) shall be conveyed to the Head of Division under intimation to the Chairman concerned to proceed with the internal & external preliminary examination. The preliminary examination should be completed within a period of three months from the date of issue of the letter from Joint Director (Academic) conveying permission for holding the preliminary examination.
- c) The preliminary examination shall comprise two written examinations (one internal and one external) and oral (viva voce) examination. The internal preliminary examinations shall include examinations in major (one) and minor subjects (two).
- d) Paper for the internal written examination in the major field shall be set and evaluated by the Major Advisors of the student and two papers in each minor field shall be set and evaluated by the respective advisory committee members from minor fields. The internal preliminary examination in major discipline shall be of 100 marks and in minor disciplines of 50 marks each. The duration of internal preliminary examination papers shall be three hours for major and two hours for each minor subject. Minimum passing marks in the internal preliminary examination should be 70% in both major and minor separately.
- e) The internal written examination in the major discipline shall cover, besides the courses taken by the students in major and minor fields, all aspects of the major disciplines of study in which the degree is to be awarded, irrespective of the particular courses taken by the student. There will be a ratio of 40:60 for subjective and objective type of questions, respectively. The internal minor preliminary examinations shall cover only those courses which have been studied by the students as a minor course(s).
- f) The marks in major and minors, obtained in the internal examination should be sent by the Advisor of the student to the Academic Section immediately after the examination is over as per schedule notified in the Academic Calendar, failing which permission to appear in the external preliminary examination would not be processed.
- g) After passing with 70% marks in both major and minor prelims separately, an external preliminary examination in major discipline shall be conducted which will carry 100 marks and of 3 hours duration. The paper shall be set and evaluated by the external examiner.
- h) The paper shall cover all aspect of the major disciplines of study in which the degree is to be awarded, irrespective of particular courses taken by the students. There will be a ratio of 40:60 for

subjective and objective type of questions, respectively. The Minimum qualifying marks in the external preliminary examination is 70%.

- i) No representation for out of syllabus in preliminary examination either in internal (major discipline) or external will be entertained.
- j) If a student fails in the preliminary examination(internal &/or external) he/she shall apply permission to appear for a second time to the JD (Acad.) with the recommendation of the Chairman, SAC by paying make-up examination fee as per rules. Permission to appear for a second time for external preliminary examination may be given, but the re-examination shall not take place *earlier than one month after the first examination*. Second internal preliminary examination should be conducted within fifteen days from the date of declaration of result of internal preliminary examination declared by the concerned advisor/advisory committee member, as the case may be. Re-examination for the third time shall not be permitted and a student failing for the second time shall be disqualified for the PhD degree and, therefore, his/her name shall be struck-off from the rolls.
- k) After qualifying in the external written preliminary examination as per result notification issued by the Examination section, preliminary viva-voce examination will be held. For holding preliminary viva-voce examination, a notice of a minimum period of 10 days shall be given by the Head of division concerned in consultation with Chairman, SAC and the outside expert. No prior approval of the members of the SAC shall be required. Faculty members shall so arrange their programmes that they are present at the time of the examination. Quorum of the SAC for preliminary viva voce examination should be ensured by the HD with compulsory presence of Chairman SAC. Maximum absence in any case should not exceed one SAC member. No last minute change/substitution in the SAC will be made at the time of examination.
- l) Students should qualify in the preliminary *viva-voce* examination satisfactorily for his/her candidacy to be considered for the PhD degree. The HD/ Chairman, Board of Studies and SAC Chairman shall be responsible for communicating the results of the preliminary *viva-voce* examination to the Academic Section in the prescribed form duly signed by all the members of the SAC for record as per academic calendar.
- m) If a student fails in the preliminary *viva voce*, and not recommended by the outside examiner for further admission, the student have to re-appear second time in the viva voce examination by paying the prescribed examination fee again for re-examination. The outside examiner for second time viva voce examination shall be nominated afresh by the Joint Director (Acad.).
- n) In case student fails in second time in preliminary viva voce examination, shall be disqualified for PhD degree, therefore, his/her name shall be struck off from the university rolls.
- o) Students who qualify the preliminary examination shall be intimated through a formal notice by the Examination Section.

This is effective from 1.8.17.


Registrar

Distribution :

1. All the Chairman, BOS of concerned discipline with request that contents of the Notification may please be circulated amongst all the faculty and students for information.
2. The Controller of Exam, IVRI, Izatnagar.
3. The Academic Coordinator, IVRI, Izatnagar.
4. I/c ARIS Cell for uploading in the Institute website.
5. PS to Director, IVRI, Izatnagar for information
6. PS to Jt. Director (Acad.), IVRI, Izatnagar
7. PA to Registrar, IVRI, Izatnagar
8. AAO(Acad.), IVRI, Izatnagar.