OFFICER ORDER

On expiry of the term of the committees, the Director, IVRI, Izatnagar has been pleased to constitute the following committees for purchase of various equipment and other items.

(A) Purchase advisory committee for purchase of scientific equipments costing more than 1.00 Lakh

(PAC-I)

1. JD(R) Chairman
2. CAO (R) Member
3. CF&AO or his representative (F&AO) Member
4. Dr. A.K. Garg, PS, A.N. Div. Member
5. Dr. A. Mitra, PS, A.G. Div. Member
6. Dr. G.Sai Kumar, PS, Pathology Div. Member
7. Dr. Reena Mukherjee, PS, Medicine Div. Member
8. AAO(P&S) Member Secretary

Quorum of the committee will be of 5 members including Chairman. It will be mandatory for Sl.No. 1, 3, & 2 or 8 to attend all the meeting. In the absence of chairman the senior most member will act as chairman.

Term of reference

The committee will:

1. Scrutinize the specification of the item to make it generic in nature.
2. Scrutinize the technical bids/technical comparative statement to ensure that the bids recommended for technically qualifying meets the advertised specifications.
3. Scrutinize the financial bids/financial comparative statements and finally recommend to Director for purchase as per GFR rules/GOI guidelines/ICAR guidelines.
4. Any other issue related to purchase of equipments.
5. Any issues related to purchase of equipment referred to by the Director.
(B) Purchase advisory committee for other than scientific equipments costing above 1.00 Lakh
(PAC-II)

1. Dr. A.K. Tiwari, HD/Stand. Div.  Chairman
2. CAO (R)     Member
3. CF&AO or his representative (F&AO)  Member
4. Dr. O. K. Raina, PS, Para. Div.  Member
5. Dr. S. K. Gupta, Sr. Sci., B&M  Member
6. AAO(P&S)     Member Secretary

Quorum will be of 4 members including Chairman Sl. 3 & 2 or 6. In absence of Chairman senior most member will act as Chairman.

Venue: Committee room of Standardization Division.

Term of reference

The committee will:-
1. Scrutinize the technical bids/technical comparative statement to ensure that the bids recommended for technically qualifying meets the advertised specifications.
2. Scrutinize the financial bids/financial comparative statements and finally recommend to Director for purchase as per GFR rules/GOI guidelines/ICAR guidelines.
3. Any other issue related to purchase of items other than equipments.
4. Any issues related to purchase of item other than equipment referred to by the Director.

(C) Technical Bids/Bid opening committee

1. Dr. Harinder Kumar, PS, A.R. Div.  Chairman
2. Dr. L.C. Chaudhary, PS, AN, Div.  Member
3. CF&AO or his nominee  Member
4. AAO(P&S)     Member Secretary

Quorum of 3 members including Chairman. In absencees Chairman next senior most member will act as Chairman

Venue: Committee room of Standardization Division.
Terms of reference

1. To open the technical bids/bid received within schedule time in presence of tenderer/or its representative if any.
2. Numbering of the bids & signing in the relevant pages & envelope of bids.
3. Any other work related to the subject.

(D) Financial Bids opening committee

1. Dr. G. Taru Sharma, HD/P&C, Div. Chairman
2. Dr. T.K. Goswami, I/c Immunology Div. Member
3. CF&AO or his nominee Member
4. AAO (P&S) Member Secretary

Quorum of 3 member including Chairman. In absence of Chairman next senior most member will act as Chairman.

Venue: Committee room of P&C Division.

TENURE: The tenure of the above committees (A to D) will be till 30.04.2014.

Schedule for holding the meeting - As and when required.

Distribution:

1. The Chairmans/Chairpersons/members of the committees.
2. All JD’s/HD/Incharge Section.
3. PA to Director, IVRI, Izatnagar.
4. I/c ARIS cell for uploading on the Institute website.
5. Notice board.

(U.C. Prasad)
Chief Adm. Officer (R)